



BOARD OF SELECTMEN
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BOARD MEETING MINUTES
October 19, 2015

Selectmen Present: Nancy Carney, Chris Holman, Susan Silverman

Ms. Carney called the meeting to order at 7:04 p.m.

PRIMARY:

***** APPROVE MINUTES**
- October 12, 2015

Mr. Holman made a motion to approve the minutes. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** APPROVE MANIFESTS**

Mr. Holman made a motion to approve the manifests. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

***** CONSTRUCTION PERMIT**
Map 7, Lot 28-12
Map 34, Lot 21

Map 7, Lot 28-12 – Mr. Holman made a motion to approve the permit for Map 7, Lot 28-12. Ms. Silverman seconded pending receipt of the signature page. Mr. Holman approved the amendment. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0.

Map 34, Lot 21 – Mr. Holman made a motion to approve the permit for Map 34, Lot 21. Ms. Silverman seconded. Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes. Approved – 3-0

7:15 MEET WITH GENE CUOMO
Re: Transfer Station Roof
Waste Oil Furnace/Grant

Gene Cuomo reported that he requested bids from a several companies but only received quotes from Pelto's Construction and Ross Tourigny.

Mr. Cuomo reviewed the quote to repair the Transfer Station roof from Pelto's Construction. The cost to repair the ceiling is \$7,400 (materials \$2,050, labor \$5,350) and the cost to repair the roof is \$7,200 (materials \$2,600, labor \$4,600). Mr. Cuomo discussed the scope of work to be performed.

Mr. Cuomo reviewed the quote received from Ross Tourigny to repair the Transfer Station roof. The cost was \$16,200 (materials \$8,800, labor \$7,400). Mr. Cuomo discussed the scope of work to be performed.

Mr. Cuomo asked the Selectmen to make the decision on who to hire to make repairs. Discussion continued on the cost for trash removal for last year and this year. Ms. Favreau reported the cost for trash removal last year was \$56,000 and so far this year \$49,000 has been spent.

Mr. Cuomo shared that the waste oil furnace was 17 years old and the Town hasn't spent a penny to heat the building. Mr. Cuomo reported that repairs had been done on the furnace at the Highway Barn (a heat exchanger needed replacing at a cost of \$3,000) and that he had applied for a grant for a new waste oil furnace but hasn't received any notification. Mr. Cuomo stated that he needed a laptop for the Highway Department and shared that their current desktop was 10 years old. Mr. Cuomo estimated the cost for a new laptop was \$300-\$500 dollars. Ms. Silverman asked why a laptop over a desktop and Mr. Cuomo replied that he does most of his paperwork at home. Mr. Cuomo shared that there is money in his budget for a laptop and that he already has a printer. Mr. Cuomo shared that he is currently using his personal computer. Discussion continued on the land use mapping software and would there be enough space on Mr. Cuomo's new laptop to run this application. Mr. Cuomo talked about Precision Weather software that is town specific and thought that it would be useful. The cost would be \$900 per year and specific for our town. Discussion continued on an email address for the Highway Department. The Selectmen approved Mr. Cuomo purchasing the Precision Weather software. Mr. Cuomo would get more information when he has a conference call with a representative from Precision Weather and he would update the Select Board.

Mr. Cuomo shared that he and Chris Rocheleau had received Culvert Certification. Mr. Cuomo also shared that when culverts are put in now you have to file with the State. Mr. Cuomo stated that he has a friend that could make him a program like the state so he could do a culvert inventory. Discussion continued on GPS mapping and a Town owned cell phone versus using Mr. Cuomo's personal cell phone for Town business. Mr. Cuomo stated that he would start the culvert inventory on a spreadsheet and also the road inventory once he received a laptop. Discussion continued on culverts and the proposed pipeline route.

Mr. Cuomo reported that the sand and salt had been emptied out of the shed. It was built too low and water enters the shed and the salt gets wet. Mr. Cuomo is hoping to have enough money to raise up the shed and slope it so the salt won't get wet. Mr. Cuomo gave an update on road work and shared that he has begun winterizing Town buildings. Discussion was held on the work being done by Northern Tree and the Selectmen asked Ms. Favreau to contact them.

Mr. Cuomo discussed the wage and salary study done by MRI and shared that the starting hourly pay for the Highway Department was cut by 20 cents. Mr. Cuomo stated that it wasn't about the pay, it was how the Highway Department was looked at and he felt that his department was equal to the Police Department. Ms. Silverman asked what Mr. Cuomo wanted the Selectmen to do and Mr. Cuomo said he didn't want them to do anything as they had already signed off on it. Mr. Cuomo shared that his department is always on call and he wanted the Selectmen to know that he takes pride in his guys. Mr. Holman stated that this was good information. Mr. Cuomo stated that the Highway and Police departments were equal for a long time and he didn't know why the study was done. Mr. Cuomo shared that if you compared the Town's Highway Department against Highway Department's in other Towns, our guys have higher work skills and we count on them to make repairs. Mr. Cuomo stated that it is important to let his guys know that they are doing a good job and it isn't about the money for him.

The Selectmen asked Mr. Cuomo to drop off his self-evaluation to Ms. Favreau.

The Selectmen reviewed the quotes received for the Transfer Station roof repair and reviewed the Transfer Station budget and General Building Expendable Trust.

Ms. Silverman made a motion to hire Ross Tourigny to make the repairs to the Transfer Station roof and taking \$10,000 from the Transfer Station budget and the remaining balance from the General Building Expendable Trust. Ms. Carney seconded. Ms. Carney - Yes, Mr. Holman - Abstained, Ms. Silverman - Yes. Approved – 2-0

Ms. Carney asked Ms. Favreau to send a letter to Pelto's Construction thanking them for their bid and to contact Mr. Tourigny to begin work at the Transfer Station and the floor in the Selectmen's office.

UPDATE ON CEMETERY EXPENDITURE REQUEST **Re: Tree removal**

Ms. Favreau reported that the scope of work to be done was changed and Mike Grab received a quote from John Holman for the removal of 1 tree and a limb at a cost of \$600. Mr. Grab asked that since the scope of work was changed do the Selectmen need additional bids. Ms. Silverman asked that one additional bid be obtained. Ms. Carney asked Ms. Favreau to obtain another bid and report back to the Select Board.

Ms. Carney asked for an update on the cost to repair the damage on the Cemetery truck. Ms. Favreau would contact Mr. Grab for an update.

REVIEW EMAIL FROM ROBERT FORD

The Selectmen reviewed the email from Robert Ford. Mr. Holman discussed having a mandatory special detail for Police when any utility work is being done in Town. Ms. Carney stated that Swanzey has a policy on road work needing a Police

detail and suggested that Ms. Favreau contact other towns to find out what their policies are. Ms. Carney stated that she would have a conversation with Chief Leonard DiSalvo regarding Police detail. Mr. Holman stated that we start with utilities.

***** REVIEW EMAIL FROM EVERSOURCE**

Ms. Carney reviewed the email from Eversource notifying us that they would be performing statewide air patrols of its transmission system this week, Monday, October 19th through Friday, October 23rd. These aerial patrols are part of the company's routine inspection program for the maintenance of its transmission system and they wanted us to share this information with residents who have horses or farm animals that may be sensitive to helicopter noise. Ms. Favreau would post this information to the website.

***** SIGN COMPLAINT – DEPOT COMMON**

Ms. Carney reported that she had received a complaint regarding the sign on the Depot Common for Above & Beyond Moving & Storage located in Peterborough. Ms. Carney shared that it wasn't a permanent sign and asked Ms. Favreau to send a letter informing them of our sign ordinance.

***** NON-PUBLIC SESSION - PERSONNEL - RSA 91-A:3 II(a)**

At 8:49 p.m. Mr. Holman made a motion to go into non-public session under RSA 91-A:3 II(a). Ms. Silverman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 8:51 p.m. Ms. Silverman made a motion to leave non-public session and seal the minutes. Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

***** NON-PUBLIC SESSION - DISCUSS EMPLOYEE EVALUATION - RSA 91-A:3 II(a)**

- Town Administrator
- Road Agent

At 8:51 p.m. Ms. Silverman made a motion to go into non-public session under RSA 91-A:3 II(a). Mr. Holman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

At 9:30 p.m. Ms. Carney made a motion to leave non-public session and seal the minutes. Ms. Silverman seconded and the motion passed 3-0. Roll Call vote: Ms. Carney - Yes, Mr. Holman - Yes, Ms. Silverman - Yes.

Mr. Holman mentioned the agriculture class that he had to reschedule and asked Ms. Favreau if she could forward him the email confirmation of the class change.

OTHER BUSINESS:

The Selectmen reviewed and approved the MS-1 and MS-V to be submitted to DRA (Department of Revenue Administration).

Ms. Silverman gave an update on the Coalition and discussion continued on legal costs to date, projection for costs to be intervenor status, and that per town allocations would be discussed at the next coalition meeting. Ms. Silverman discussed how that might be assessed and that there would be a larger expense going into next year. Ms. Favreau shared that some towns are questioning whether to do a warrant article instead of putting money into their legal budget. Mr. Holman asked about Attorney Kanoff doing fundraising and Ms. Silverman and Stephanie Scherr shared that it was separate from the work that he was doing for the Coalition.

Ms. Carney stated that since it was budget season that this be on the Agenda from now on and that budgets being reviewed by the Budget Committee on Thursday would be reviewed by the Selectmen at their meeting on Monday. Ms. Carney shared that the Fire Wards have not adopted the new wage scale but the salary line item was up \$5,000 to reflect this. Ms. Carney explained how the salary increase was calculated. Ms. Carney shared that the Expendable Trust for repair of vehicles – CIP form – asking for \$1,700 and \$20,000 capital improvement to replace Engine 3 pumper. The Operating budget is down \$6,000 from last year and capital outlay is up \$10,000. There are no changes to the Ambulance budget and a new cardiac monitor was purchased. The Operating budget went down \$350. The EMT budget is up \$500 for a stipend for the Deputy EMT Director. Ms. Carney gave an update on the automatic aide with Troy and mutual aid.

SWRPC – SEPTEMBER 2015 - COMMISSION HIGHLIGHTS

SWRPC – HENRY UNDERWOOD – FERC INTERAGENCY CONFERENCE CALL RE: NORTHEAST ENERGY DIRECT PROJECT

– The Selectmen reviewed.

NOTICE OF DECISION FROM PLANNING BOARD – MULCAHEY SUBDIVISION PLAN MODIFICATION – The Selectmen reviewed.

SCOPING COMMENTS SUBMITTED TO FERC – ACCEPTED

NHDES – UPDATE RE: BAILEY’S GARAGE & AUTO BODY – BMP INSPECTION – The Selectmen reviewed.

Ms. Silverman made a motion to adjourn the meeting at 9:30 p.m. Mr. Holman seconded and the motion passed. 3-0

Submitted by:

Sheryl White
Secretary to the Board of Selectmen

Nancy Carney, Chairman

Chris Holman

Susan Silverman
Board of Selectmen